

**City of Huron**  
Planning and Zoning Dept.  
417 Main St.  
Huron, Ohio 44839  
P: 419-433-5000  
F: 419-433-5120



## APPLICATION FOR TEMPORARY STORE (FOOD TRUCK OPERATIONS)

In accordance with Section 731.02 of the Codified Ordinances of the City of Huron, Ohio, I, the undersigned, hereby apply to the City Manager for a license to open and maintain a temporary store and, under oath, give the following answers to questions contained in this application.

DATE: \_\_\_\_\_

NAME OF BUSINESS: \_\_\_\_\_

BUSINESS PERMANENT ADDRESS: \_\_\_\_\_

NAME OF OWNER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_ EMAIL: \_\_\_\_\_

### PROPOSED LOCATION/OPERATION OF TEMPORARY STORE

ADDRESS: \_\_\_\_\_

PARCEL NUMBER: \_\_\_\_\_ ZONING DISTRICT: \_\_\_\_\_

DATES OF OPERATION (120 DAY TIME FRAME PURSUANT TO THE CODE)

BEGIN OPERATION: \_\_\_\_\_ LAST DATE OF OPERATION: \_\_\_\_\_

List the names of two (2) Ohio Municipalities in which you have previously operated a Temporary Store as defined in Section 731.01 of the Codified Ordinances of the City of Huron. Give the name(s) and address(es) of that business and length of time the business was operated:

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How many employees will be employed: \_\_\_\_\_

Describe the nature of the product or service sold: \_\_\_\_\_

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INCLUDE THE FOLLOWING ITEMS WITH YOUR APPLICATION

- Copy of Health Department Permit
- Copy of Insurance Certification
- \*Private property location- letter from the property owner authorizing the use of the property.
- \$150.00 Temporary Store Application Fee.

I hereby certify that I am the owner of record of the named property, or I have been authorized by the property owner to make this application as an authorized agent, and agree to conform to all applicable laws, regulations, and ordinances of the City of Huron in the operation of this Temporary Store. All information contained within this application and supplemental materials is true and accurate to the best of my knowledge and belief.

SIGNATURE OF APPLICANT: \_\_\_\_\_

APPLICANT NAME (PRINT): \_\_\_\_\_

### **Food Truck Vendors-General Requirements**

- 1) Applicant must have a valid Permit issued by the Erie County Health Department
- 2) Applicant must carry and provide proof of insurance on the business
- 3) Other requirements as mandated by the State of Ohio in operating a business
- 4) Food Truck License will be valid for a period of less than 120 days.

### **CODIFIED ORDINANCE CHAPTER 731- TEMPORARY STORES**

What the city would require:

- 1) Review of Chapter 731-Temporary Store Ordinance for guidelines.
- 2) Completed Temporary Store License Application
- 3) \$150.00 Application fee
- 4) Copy of your Health Department Permit
- 5) Copy of Insurance Certificate.
- 6) If the location of the Food Truck will be on private property, a letter from the property owner confirming authorization of the food truck operation is required.
- 7) Submit your application packet to the City of Huron-Planning & Zoning Department.
- 8) Upon approval you will be issued a License to operate for a period of less than 120 days.
- 9) Signage regulations apply. No signage of any kind is allowed within the public right--of-way. Feather type signage is prohibited within the city.

\*Locating on city-owned property such as parks, beaches, or any other city venue would require authorization through Doug Steinwart- Parks & Recreation Operations Manager 419-433-4848. If approved, the Temporary Store License Fee would be waived as an agreement with specified fee and/or percentage terms would apply.

\*Events such as River Fest and the Rotary Festival are held on city property, but are not operated by the city. Contact organizations directly to inquire about being a vendor.

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